

# Wellington Town Council

**Town Mayor**  
**Cllr R. Snell.**



**Town Clerk**  
**Alison Hinks**  
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## **POLICY & RESOURCES COMMITTEE**

You are hereby summoned to attend a meeting of the Policy and Resources Committee to be held at Civic Offices on Tuesday 2 June 2026 commencing at 7.00pm.

Signed: *Alison Hinks* CEO/Town Clerk.

Dated 28 May 2026

## **AGENDA**

- 1. Election of Chair of Policy & Resources Committee**
- 2. Election of Vice Chair of Policy & Resources Committee**
- 3. Welcome and Apologies for Absence**
- 4. Declarations of Interest**
- 5. Approve the minutes and confidential minutes of the meeting held on Tuesday 7 April (appendices 1 and 2)**
- 6. Matters Arising from those minutes**
- 7. Nominations for Personnel Sub Committee**
- 8. Finance Reports**
  - a) Agree finance report for May 2026 (to be tabled)
  - b) Agree Income and expenditure report for May 2026 (to be tabled)
  - c) Agree purchase ledger payments and reconciliation for May 2026 (to be tabled)
  - d) Agree the 2025-26 AGAR and Year End Accounts (appendix 3)
  - e) Agree the 2025-26 Internal Audit Report (appendix 4)
  - f) Agree the Reserves Policy (appendix 5)
  - g) Agree additional bank signatory
- 9. Policy Reviews**
  - a) Agree Draft Model Standing Orders (appendix 6)
  - b) Agree Draft Data Protection Policy (appendix 7)
  - c) Agree Draft Information Sharing Policy (appendix 8)
  - d) Agree Draft Password Management Policy (appendix 9)
  - e) Agree Draft Records Management Policy (appendix 10)
  - f) Update on Policy Review (appendix 11)
- 10. Agree agenda for Full Council on Tuesday 9 June 2026 (appendix 12)**
- 11. Agree date the next meeting - Tuesday 7 July 2026 at 7pm**
- 12. Consider closure of the meeting in accordance with paragraphs 2 and 3 of the Local Government Act 1972 to discuss the following items.**
  - a) Update on proposals for 12A Duke Street and 14 Duke Street
  - b) Visit Shropshire

